



**Board members Present**

1. Don Broersma
2. Susan Carter
3. Beth Currans
4. Mike Kozura
5. Devin Leatherman
6. Stefanie Stauffer
7. Cheryl Weber

**Non board members Present**

1. Corinne Sikorski (General Manager)
2. David Choberka (Exiting Director)
3. Liz Dahl McGregor (Exiting Director)
4. Shoshanna Wechter (Exiting Director)

**DECISIONS**

- **B1 Report- Accepted with Acknowledgement of Non-Compliance**

**TASKS**

- **David** - Will update April minutes and send out for approval by those in attendance.
- **Devin** - Will draft these minutes, and update monitoring report table for 2016.
- **Beth** - Will contact CBLD consultant and Cheryl to plan retreat for Aug. 21st; send out google calendar request for July board meeting; draft agenda for July meeting; send out board policy surveys.
- **New Directors** - Will chew on information regarding officer roles and committees in order to fill vacant positions in the coming months.
- **Liz** - Will complete General Member Meeting minutes.
- **Exiting Directors** - Will update and provide any files, notes needed for future Board and Committee business.

**Committee Meeting Dates**

- **Nomination and Recruitment Committee** - Next Meeting
- **Food Ethics Committee** - Next Meeting
- **Bylaw Review Committee** - Next Meeting



## 6/28/2016 At the Ypsilanti Freighthouse

6:35 All current Board Members present and meeting begins, with Liz arriving at 6:40 in time for check-in

### Preliminaries

- **Read Ends Statement** - David offered to do this for the last time, and did a great job.
- **Timekeeper and Notetaker** - Cheryl Weber
- **Check in's** - Many have had a busy and interesting week/month. Maybe stressful but productive.
- **Guest Comments**- None
- **Agenda Review**

### Consent Agenda

- **GM Monthly update report** - Approved
- **March and April Minutes**- Tabled to be edited and approved via email by previous board ASAP.

### Board Business

- **General Member Meeting follow up**
  - Great voter turnout, went smoothly other than election hiccup.
  - Those running that weren't currently serving didn't know they would be asked to make statements.
- **Thank You to Directors Leaving the Board**
  - We are all thankful for all of the hard work that was done to bring us to this point. Some gifts were given by Corinne and Don
  - Liz thankful for a year full of support.
- **Officer Elections**
  - Officer roles were discussed, including ideas on how they could evolve.
  - Elections tabled until July while new directors familiarize themselves with officer roles and how board functions.
  - Devin interested in Secretary
  - Beth serving as Vice President standing in for absent President until Elections
- **New Board Forms** - Confidentiality, Fiduciary Responsibility, and Driver Liability forms signed by new directors.

- **Board Contact Info** - all prefer email to be posted on website. Some information updated. New directors are in the fold via email and documents posted online.
  
- **Minute Taking and Posting Process Proposal** - tabled. Liz shared some concern that proposal *as policy* was unnecessary. Makes more sense to review with elected Officers
- **Communication Expectations** - Beth as acting VP expressed a need for board members to utilize group email, as there have been some difficulties scheduling and confirming board activities during transitional period. How communications work were clarified for future success.
- **Meeting Dates and Times** - August retreat confirmed for 21st. Beth will contact CBLD consultant. Reverting to third tuesday works best for everyone, though Mike will have to miss July meeting.
- **Committees** - How committees operate was discussed and clarified.
  - Nomination and Recruitment Committee - will need a director to chair it, but not immediately.
  - Food Ethics Committee - Beth is still chair, would love a co-chair. Stephanie interested. Meeting pending, and will need to re-charter soon.
  - Bylaw Committee - currently without chair. Devin interested, unsure of responsibility that entails. Further discussion needed and notes from former committee members on where to start.
- **Retreat Goals**
  - Team-building, defining board processes and vision.
  - Still deciding where it should be. CBLD consultant and some directors would prefer to have running water and AC, which the Freighthouse cannot currently provide. Cheryl and Beth will discuss Full Circle as an option.
- **Volunteer Policy** - tabled for July in the interest of time

**7:50 Policy Reports** - In the interest of time and since 5 Directors are new to Policy Governance, the Board decided review only B1 as it was time-sensitive, and in this case allowed for all to grapple with the monitoring process.

- **B1** - Corinne reported compliance with B1.3-12, and non-compliance B1.1 and B1.2.
  - **B1.1 -- Not in compliance.** Devin was interested in how data was collected concerning sales decline, and new directors interested in plan to regain compliance. While some temporary factors made sense, some new directors would like more information regarding the business plan and vision for future quarters. Can be found on Drive or printed with future reports.
  - **B1.2 -- Not in compliance.** Bakery and sales data made sense. All concerned with competition and looking forward to future growth. Many new ideas for retreat, visioning, and strategic planning.
  - **B1.3 -- Data is adequate and in compliance.**
  - **B1.4 -- Data is adequate and in compliance.**
  - **B1.5 -- Data is adequate and in compliance.**



- **B1.6 -- Data is adequate and in compliance.** All excited about the land contract being paid off.
- **B1.7 -- Data is adequate and in compliance.**
- **B1.8 -- Data is adequate and in compliance.**
- **B1.9 -- Data is adequate and in compliance.**
- **B1.10 -- Data is adequate and in compliance.**
- **B1.11 -- Data is adequate and in compliance.**
- **B1.12 -- Data is adequate and in compliance.**

*Cheryl had to leave as her ride was waiting.*

*Remaining Board Accepted with Acknowledgement of Non-Compliance 6-0*

- **B7- Communication to the board** - Tabled for July
- **B8- Board Logistical Support** - Tabled for July

#### **8:30 - 8:40 Closings**

- **Schedule next meeting** -- decided during board business. Next meeting will be July 19th. Beth will send out invites.
- **Review decisions.** Board is on same page, and prepared for future meetings and retreat
- **Calendar/ Coming Up**
- **Closing round.** Good first meeting. A lot to wade through. Long Board Business section.

**Meeting adjourned at 8:40pm** - David Motion, Cheryl Second , all in favor, none apposed.

**Next meeting** - Tuesday, July 19th 6:30pm

**Location-** Freighthouse, 100 Marketplace Plaza, 48198

Minutes respectfully submitted by Director, Devin Leatherman.